

**WYOMING CENTRAL SCHOOL**  
1225 Route 19  
Wyoming, New York 14591



3280F

**Application For Use of School Facilities**

The Board of Education has adopted policy and regulations governing all use of school facilities. In order that the administration may consider your request for the use of school facilities in accordance with Board Policy and Regulation (Community Use of School Facilities 3280 and 3280R, Code of Conduct on School Property - 3410 and 3410R and School Conduct and Discipline 7310 and 7310R) kindly complete the following form:

**I. Contact Information**

Name of Applicant: \_\_\_\_\_

Telephone #1: \_\_\_\_\_

Telephone #2: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Date Submitted: \_\_\_\_\_

Facility Requested: \_\_\_\_\_

Date Requested: \_\_\_\_\_ From: \_\_\_\_:\_\_\_\_ To: \_\_\_\_:\_\_\_\_  
(time facility needed)

Name of Contact Person: \_\_\_\_\_

Telephone #1: \_\_\_\_\_

Telephone #2: \_\_\_\_\_

Person who will be present: \_\_\_\_\_

Telephone #1: \_\_\_\_\_

Telephone #2: \_\_\_\_\_

**II. Activity Information**

Description of proposed activity: \_\_\_\_\_  
\_\_\_\_\_

Approximate number of participants: \_\_\_\_\_

Admission fees charge: \_\_\_\_\_

Use of proceeds: \_\_\_\_\_  
\_\_\_\_\_

**... Activity Information continued**

Are custodial or other services required? \_\_\_\_\_  
What equipment do you need? \_\_\_\_\_  
\_\_\_\_\_

**III. Insurance Information**

Do you (the requesting organization), have an in-force public liability policy? \_\_\_\_\_

If yes, what are the limites of liability? \_\_\_\_\_

Bodily injury \$ \_\_\_\_\_  
Property Damage \$ \_\_\_\_\_

**IV. Agreements by requesting organization**

I have read and understand Board Regulations 3280R - Community Use of School Facilities and 3410R - Code of Conduct on School Property. I agree on behalf of the above indicated organization that all members and guests will observe those board Regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to Wyoming School property during the above indicated period of use.

I, \_\_\_\_\_  
(name and address)

\_\_\_\_\_ shall indemnify and save harmless the Wyoming Central School District from and against any and all loss, cost (including attorneys' fees), damages, expense and liability (including statutory liability and liability under workers' compensation laws) in connection with claims for damages as a result of illness, injury or death of any person or property damage to any property sustained by: \_\_\_\_\_

\_\_\_\_\_ and all other persons...which arise from or in an manner grow out of any act or neglect on or about the school property owned by Wyoming Central School, Route 19, Wyoming, NY 14591.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

**V. Approval/Denial**

Your application has been:

approved

denied

Reason for denial \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date